

**AMERICAN SOCIETY OF HIGHWAY ENGINEERS
CONSTITUTION**

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CONSTITUTION
of the
AMERICAN SOCIETY OF HIGHWAY ENGINEERS

PREAMBLE

The purpose of ASHE is to provide a forum for members and partners of the highway industry that supports education, innovation and fellowship; promoting a safe and efficient highway system for mobility now and in the future.

ARTICLE I - NAME, LOCATION, AND FUNCTIONS

Section 1 - The name of ASHE shall be the American Society of Highway Engineers.

Section 2 - The headquarters office of ASHE shall be established in a geographical location that best serves the interest of ASHE. Such location may be perpetuated or re-established at the discretion of the National Board of Directors. In the event that a change in location is dictated, public announcement shall be made at the Annual Meeting proceeding the fiscal year in which this relocation shall become effective.

Section 3 - The functions of ASHE shall be to confer and suggest as to matters of policy, to cooperate with other societies and associates in matters of mutual interest, to study highway engineering problems, to encourage members to prepare and discuss papers appropriate to the aims of ASHE, to bring about a closer acquaintance and a spirit of cooperation between members of the highway design and construction community, and to advocate the registration of the members in their respective fields.

ARTICLE II - MEMBERSHIP

Section 1 - The active membership shall consist of Student, Member, Life and Honorary who have practiced, or are now practicing, in the highway industry or its allied fields.

Student – A Student Member shall consist of those persons who are currently pursuing a degree in engineering, surveying, or other highway industry related fields from a university, college or technical school. Persons in a Masters Program are ineligible to be a Student Member but are eligible to be a Member.

Member – A Member shall be working/practicing or has worked/practiced in the highway industry or its allied fields. All members shall have a high school education or its equivalent.

Life – A Life Member shall have been a dues paying member for 25 years, and shall have been active in ASHE activities.

Honorary – A Honorary Membership shall be chosen only from those persons who are of acknowledged eminence in some branch of the highway industry or who have singularly advanced the interests of ASHE. The National Board of Directors of ASHE must award the approval and issuance of this classification of membership, as set forth in the By-Laws.

Section 2 - Membership shall not be contingent upon race, creed, color, sex or national origin.

Section 3 - All applications for membership shall be transmitted to the Headquarters Office of ASHE from the applicable Section, in company with the current established initiation fee in the amount set forth in the By-Laws.

Section 4 - All active members shall be admitted to an applicable Section only through proper procedure by that Section and the National Board of Directors, as set forth in the By-Laws.

ARTICLE III - ADMISSION, RESIGNATIONS, EXPULSION & SUSPENSIONS

Section 1 - Any member of a Section may be expelled for cause in accordance with the By-Laws.

ARTICLE IV - INITIATION FEES, DUES AND ASSESSMENTS

Section 1 – Annual National Assessment and Initiation Fees shall be established by the National, Board of Directors, collected by the Sections and forwarded to the National Office.

Section 2 - Membership dues shall be established and collected by the Sections.

ARTICLE V – SUBDIVISIONS

Section 1 - Regions are a grouping of Sections, by the National Board of Directors, and shall be formed by geographical locations. Boundaries of Regions shall be subject to revision by the National Board of Directors, as deemed necessary.

Section 2 - A local Section may be established as set forth in the By-Laws in any locality and shall become official as soon as the By-Laws of the local Section shall have been approved by the National Board of Directors. A charter shall be presented to a Section when it accepts the Society Constitution and upon approval of its By-Laws. The National Board of Directors may terminate any Section for reasons deemed sufficient for such action, as set forth in the By-Laws.

ARTICLE VI - NOMINATIONS AND ELECTION OF OFFICERS

Section 1 - All National, Region or Section Officers shall be elected annually and be members of ASHE.

Section 2 - The elected officers of National ASHE shall be a President, two Vice Presidents, a Secretary, a Treasurer and Directors.

Section 3 - The elected officers of a Section shall be a President, Vice President(s), Directors, a Secretary, a Treasurer and Regional Director.

A. Temporary officers for a newly formed Section shall be approved by the core group to serve until the National Board of Directors has approved a Charter.

Section 4 - For the purpose of nominating candidates for National Office, a Nominating Committee of at least five members shall be appointed by the National President. The members of the nominating committee shall qualify as follows: A Past President and four members appointed by the current National President

Section 5 - In addition to the Nominating Committee, nominations may be submitted by petition as outlined in the By-Laws.

Section 6 - In case of disability, inability or neglect in the performance of duties, or other disqualifications of any National Officer of ASHE, the National Board of Directors shall have power to declare the office vacant and the question may be raised by motion of the National Board. A vacancy in any National Office, due to the removal of the incumbent as prescribed above, shall be filled for the unexpired period by appointment of the National Board.

Section 7 - The National Board of Directors may, at its discretion, appoint Assistant Officers, either from the National Board or from the ASHE membership. Such Assistant Officer(s), unless already member(s) of the National Board, shall not be considered as members of the National Board and shall not be entitled to vote as such.

ARTICLE VII – MANAGEMENT

Section 1 - The National Board of Directors shall be vested with the exercise of all the powers of the Society, subject to this Constitution and the By-Laws. The By-Laws shall provide for the duties of the several officers and for the general administration of the affairs and property to the Society. The National President shall make an annual report at the annual meeting held at the National Conference, transmitting therewith the report of the Secretary and the Treasurer and such other reports as it shall deem advisable.

Section 2 - Meetings of the National Board of Directors shall be held as outlined in the By-Laws.

Section 3 - The Executive Committee shall exercise, at times when the Board of Directors is not in session, such part of the authority of the National Board of Directors, in the administration of ASHE affairs, as may from time to time be delegated by the National Board of Directors. The Executive Committee is comprised of the National Officers. The National President may add members at his discretion.

Section 4 - The National Board of Directors shall have authority to appoint an Executive Secretary or Executive Director.

ARTICLE VIII – COMMITTEES

Section 1 - Standing committees are as set forth in the By-Laws.

Section 2 - Special committees may be appointed by the National President.

Section 3 – All committees shall only make recommendations to the National Board.

ARTICLE IX -AMENDMENTS

Section 1 - Either of the following procedures may be used to amend this Constitution:

- A. The proposed amendment shall be presented to the National Secretary in writing and upon approval of the National Board of Directors it shall be submitted to the membership for a decision.
- B. The proposed amendment shall be presented to the National Secretary in writing and signed by at least ten percent (10%) of the members of ASHE and the National Secretary will be required to submit the proposed amendment to the membership for a decision.

Section 2 - For the approval of a constitutional amendment, it shall be necessary that twenty-five percent (25%) of the eligible membership vote on said proposed amendment. It shall also be

required that two-thirds of those voting cast affirmative votes for said proposed amendment for its approval.

Section 3 - When a ballot is taken for a proposed amendment, a definite date shall be set by the National Board of Directors for the closing of the ballot. Such date shall permit a period of at least 30 days between the announcement of a proposed amendment and the closing of the balloting.

Section 4 - Proposed amendments and closing dates for balloting shall be published in the SCANNER and on the National ASHE Website.

This Constitution may be amended only by written ballot. The official ballot shall be prepared by the National Secretary and distributed to the Section Secretaries. The Section Executive Committee shall determine the date for balloting, subject to the limiting date as established by National and shall direct the distribution of the ballots to the Section membership and designate the address for the collection and receipt of ballots.

The Section Secretary shall tabulate the results of the ballots and then submit the ballots, together with certification of tally and eligibility of voting membership to the National Secretary within 15 days following the date of balloting.

The National Board of Directors may, at the time of establishing the date of closing of the ballot for a proposed amendment, direct that the results of the balloting be reported at a National Board of Directors Meeting or Annual Conference of ASHE.

Section 5 - The National Secretary shall notify the Sections of the results of the balloting within 30 days following the meeting of the National Board of Directors which recorded the results of the balloting. The National Secretary will record all amendments and provide the Sections with copies of the constitutional amendments.

Section 6 - Amendments to this Constitution shall become effective immediately following the meeting of the National Board of Directors at which the results of the balloting is announced, unless otherwise stated in the amendment.